



## POLICY FOR HEAD INJURIES

DATE : SEPTEMBER 2023

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Children frequently sustain head injuries. This policy gives details of what symptoms and signs should be looked for in children who have hit their head or sustained a head injury whilst at school, and when medical advice should be sought.

If after a head injury a child remains unconscious or fits, an ambulance should be called immediately, and the parents contacted. If a child suffers from any of the following symptoms medical advice must be sought and, if advised, the child should be taken to see either their GP or to A&E by the parents or by school staff.

- Loss of consciousness
- Vomiting
- Sleepiness
- Fits or abnormal limb movements
- Persisting dizziness or difficulty walking
- Strange behaviour or confused speech

Children may appear well immediately after sustaining a head injury but show signs of complications later in the day. School staff must remain vigilant and take the appropriate action if the child develops a problem.

If a child sustains a head injury whilst at school, the following information should be recorded from any witness.

- Was the child behaving in an unusual way before the injury?
- What happened to cause the injury?
- If they fell, how far did they fall?
- What did they hit their head against/how did the head injury occur?
- Did the child lose consciousness? If so, for how long?
- How did they appear afterwards?
- Did they vomit afterwards?
- Was the child observed to have any other problem after the injury?

